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| Sales Copies of Sales Tickets from products Sold to Customers & Bank Slips  |  | Personal Use Product LogLog of the w/s cost of sec 1 products used for personal use |  | TravelOut of Town Business Expenses: Airfare, car Rental, Lodging , Tips, Conference Fees. |
| Other Income Monthly Commission Statements, Dovetail Payments Received, Income Advisory Statement & 1099-MISC |  | Advertising Newspaper Advertisements, Unit App, Unit Website & Booth Rentals  |  | Event IncomeWeekly Success Mtg Sign in Log , Bank Deposits, Room Fees Paid |
| Credit Card FeesMonthly ProPay Completed Transaction Statements  |  | TelephoneBilling Statements for ALL Cell Phones & Landlines available. Voxer Pro Subscription  |  | Event Expenses Training Center Rent Expense, Hotel Fees,  |
| LaborEmployee Timesheets & Contract Labor Invoices  |  | Auto Mileage Log, Photo of Odometer Dec 31st, Gas Receipts, Repairs & Maintenance , Insurance, Interest on car loan, Parking , Tolls, Etc. |  | Promotions Prizes Purchases, Contest Flyers, Director Order Sheet Order  |
| Sales Aids Found on Income Advisory Statement issued by company @ end of year. Inc Section 2 supplies , personal website , pcp, director order sheets, buzz kits |  | Equipment Purchases such as Cell Phone, Computer, Tablet, Printer, Bookcase, Desk, etc |  | MiscellaneousAny other expense category not listed else where.  |
| Office Expense Toner, Paper, Staples, Tape , Pens, etc  |  | Interest Interest on loans & Business loans  |  |  |
| Home Office Expense Maintenance Repairs, Utilities, Taxes, Etc.  |  | Insurance Product Protection Insurance & General Liability Insurance  |  |  |
| PostageCost of Shipping Products Direct to Customers (non CDS), Stamps, Postage Meter Rentals |  | Meals & Entertainment 50% Discount  |  |  |
| Freight Packing Slips for all Section 1 & 2 orders, Receipts for CDS Orders  |  | Meals & Entertainment 100% Deductible  |  |  |
| Demo Product Log Log of Wholesale Cost Sec Products used for Demo |  | Training Success Meeting DuesBusiness Related Books |  |  |